



# FRONT OFFICE INTERNSHIP

## LINE OF BUSINESS

VILLA RESORT

## LOCATION

NUSA DUA, BALI

## SKILLS REQUIRED

- Able to communicate well in English
- Motivated & Social
- Pro-active
- Strong Customer-relation skills

## EDUCATIONAL BACKGROUND

- HOSPITALITY
- HOTEL MANAGEMENT
- TOURISM

## BACKGROUND COMPANY

JOB TITLE: **FRONT OFFICE** COMPANY **VILLA RESORT** •

This 5-Star Villa resort is located in Nusa Dua, Bali, the perfect place for honeymoons, couples and families that are looking for a serene environment. The resort has 1, 2 and 3 bedroom villas and exclusive spa facilities and a private beach.

## JOB DESCRIPTION

- Identifies and anticipates guests needs and requirements
- Abides to all policies and procedures as stated in the departmental play by the rules
- Welcomes and greets guests with a warm, friendly and genuine smile
- Checks the guest in and out of the hotel in an efficient and timely manner
- Ensures the arrival guests are accommodated according to their preferences and reserved villa.

## APPLY NOW!

Are you interested in a FO internship at a well-known villa resort in Bali, send your cv to [contact@internbali.com](mailto:contact@internbali.com)



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